

CONSTITUTION

STRATHROY-CARADOC MINOR SOCCER ASSOCIATION 2006 rev 25NOV04 ICT

STRATHROY-CARADOC
Minor Soccer Association
C O N S T I T U T I O N

ARTICLE 1 **NAME**

- 1.1 The name of this organization shall be the Strathroy-Caradoc Minor Soccer Association, hereinafter referred to as, the Association.
- 1.2 The Association is a corporation without share capital incorporated under the Ontario Corporation Act (Ontario Corporation Number 1344057).

ARTICLE 2 **HEAD OFFICE**

- 2.1 The Head Office of the Association shall be Yorkview Community Park, 198 York Street, Building 2, Strathroy, Ontario N7G 3T6, located in the Township of Strathroy-Caradoc, in the Province of Ontario.

ARTICLE 3 **OBJECTIVE**

- 3.1 To govern, foster and promote the game of soccer, both indoor and outdoor, to boys and girls between the ages of four and nineteen, in Strathroy and surrounding area.
- 3.2 The formation and organization of youth soccer teams.
- 3.3 Arranging matches, competition and tournaments, as well as establishing and granting prizes, awards and distinctions.
- 3.4 Teaching fair play, sportsmanship and skill to the players, coaches, and referees.

ARTICLE 4 **LIMITATIONS**

- 4.1 It is ordained and declared that the Association shall be carried on without the purpose of gain for its members and any profit or other acquisitions to the Association shall be used in promoting its objective.

ARTICLE 5 **OBLIGATIONS**

- 5.1 Enforce and uphold all Association rules.
- 5.2 Promote good soccer and participate in players, coaches and referee development programs.

ARTICLE 6

MEETINGS

- 6.1 Meetings shall be conducted in accordance with Robert's Rule of Order insofar as they apply.
- 6.2 The Association shall meet every month. The meetings shall be held on the second Tuesday of each month.
- 6.3 Additional meetings may be called by the Board of Directors should they be required. (Example: Registration, Schedules)
- 6.4 The Annual General Meeting of the Association shall be held on the second Tuesday of October in each year. The acceptance of new members to the Board of Directors shall occur only at this time.
- 6.5 The Financial Report shall be presented at the meeting, copies of which shall be sent to each member seven (7) days prior to the Annual General Meeting.
- 6.6 The President shall, in the event of a tie vote at any meeting, cast his/her vote to break the tie vote.
- 6.7 Order of Business

General Meeting

- Call To Order
- Minutes of the Previous Meeting
- Errors or Omissions
- Business Arising From The Minutes
- Financial Report
- Correspondence
- Business Arising From The Minutes
- Committee Reports
- New Business
- Round Table Discussion
- Adjournment

Annual General Meeting

- Call To Order
- Minutes of the Previous Meeting
- Errors or Omissions
- Business Arising From The Minutes
- Financial Report
- Registrar's Report
- Correspondence
- Business Arising From Correspondence
- Committee Reports
- New Business
- Round Table Discussion
- President's Address

- Election of Officers
- Consideration of Constitution Amendments
- Adjournment

ARTICLE 7 MEMBERSHIP

- 7.1 Membership in the Association shall be open to all residents of the Township of Strathroy-Caradoc and surrounding districts who are interested in supporting the activities of the Association.
- 7.2 Members are:
- currently registered players, coaches, referees and conveners, whom are in good standing
 - official members appointed by the Board of Directors on an annual basis to carry out specific functions
 - others whom in the opinion of the Board of Directors are currently making a major contribution in time or effort
- 7.3 The Association reserves the right to revoke or suspend the membership of any member who fails to adhere to the rules of the Association or who fails to adhere to the basic tenants of good conduct and sportsmanship.
- 7.4 Members belonging to the Association shall at times conduct themselves in an exemplary manner and will refrain from public outbursts and displays of bad feelings in front of players, coaches, referees and the general public. Public intoxication will not be tolerated by the Association and will result in an automatic suspension.

ARTICLE 8 BOARD OF DIRECTORS

- 8.1 The elected officers of this Association shall be as follows:
- President
 - Vice President
 - Corresponding Secretary
 - Recording Secretary
 - Treasurer
 - Club Head Coach
 - Club Head Referee
- 8.2 In addition, the following persons shall be members of the Board of Directors:
- Past President
 - Directors (maximum of 17)

- 8.3 The business of the Association shall be conducted by the Board of Directors, who shall have full control of the affairs of the Association.
- 8.4 Should an elected officer vacancy occur during the term of office, the Board of Directors shall conduct an election to fill the position.
- 8.5 The Board of Directors shall create and disband from time to time various sub-committees to which it will delegate responsibilities and goals. The President shall be, ex-officio, a member of all Committees.
- 8.6 These various operating sub-committees are answerable to the Board of Directors which shall as it deems necessary, declare the scope of activity of such operating committees.
- 8.7 The President, Recording Secretary, Treasurer, and Club Head Referee shall be for a term of two (2) years, and these positions shall be elected at the Annual General Meeting of the Association, held in an even numbered year.
- 8.8 The Vice President, Corresponding Secretary and Club Head Coach shall be for a term of two (2) years, and these positions shall be elected at the Annual General Meeting of the Association, held in an odd numbered year.
- 8.9 If, in the opinion of any four (4) members of the Board of Directors, a fellow Director is conducting themselves in a manner detrimental to the Association in any way, the President shall call a meeting of the Board of Directors to review the problem.
- 8.10 A request for such a special meeting shall be submitted to the President in writing detailing the complaints against the Director and signed by four (4) Directors in good standing. The President shall call a meeting of the Board of Directors within one (1) week of the receipt of the written request. Removal of a Director shall require a two-thirds majority of the Board of Directors present.

ARTICLE 9

DUTIES OF THE BOARD OF DIRECTORS

9.1 President

- understands the position demands a two year commitment
- responsible for all phases of the Association business and is accountable to the membership
- preside at all meetings of the Association at all times, unless he/she otherwise delegates the responsibility
- signing officers

9.2 Vice President

- shall assume the powers of the President either in the absence of or under the instructions of the President or Association

- undertake those duties assigned by the President
- signing officer

9.3 Recording Secretary

- record all business conducted at the General and Annual General Meetings
- preparation of the Minutes of the Last Meeting one (1) day prior to the scheduled meeting for pick-up by the Board of Directors
- undertake duties assigned by the President or Association
- preparation of any Amendments to the Constitution seven (7) days prior to the Annual General Meeting
- signing officer

9.4 Corresponding Secretary

- to generate and receive the correspondence of the Association, including that with the Provincial Association, District Association, all associated Leagues and Clubs, the Township of Strathroy-Caradoc, its Recreation Director and their Board, members of the Association, including its Board of Directors, coaches and parents
- the Association's pre-registration mailing
- signing officer

9.5 Treasurer

- to record accurately the financial affairs of the Association and report same to the Board of Directors and the Association
- preparation of the Financial Report to the Board of Directors, seven (7) days prior to the Annual General Meeting
- provide a written Financial Report at each scheduled meeting of the Association
- signing officer

9.6 Club Head Coach

- is the key person in the development of coaches within our Association
- responsible for the implementation and development of required coaches clinics, programs etc., in all divisions within the Association including the Mini Program, Recreational Program, Intermediate and Premier Programs
- as well, set programs in player development can be offered throughout the season for the Recreational, Intermediate and Premier Programs (Example: Goalie Clinics)

9.7 Club Head Referee

- is the key person in the development of referees within our Association
- responsible for the implementation and development of required

ARTICLE 17

DISCLAIMER

- 17.1 Upon dissolution of the Association and after the payment of all debts and liabilities, its remaining property shall be distributed or disposed of to charitable organizations which carry on their work solely in Canada.
- 17.2 The Board of Directors shall serve as such without remuneration and no Director shall directly or indirectly receive any profit from their position as such, provided that directors may be paid reasonable expenses incurred by them in the performance of their duties.